

**PROPERTY TEAM MINUTES
DECEMBER 30, 2022**

MEMBERS:

Bill Bond (Chair)
Joe Mueller

Claude Zimmerman - Secretary
Gary Tackes

TOPICS FOR DISCUSSION:

OLD BUSINESS

Completion of Seasonal HVAC Systems: Claude has requested to inform J&H that we wish to accept their service for 2023 for \$1793.50 to inspect the boilers, pumps, and valves in the fall and the AC's in the spring.

Thermostats in Narthex and Library Not Working: Gary cleaned the contacts for our thermostats. Joe has ordered a thermostat to replace the one in the Giloman Room. Waiting to see if the cleaned contacts fix the problem.

Elevator Issues: Gary will test the MCR contacts soon. Claude will check with Beckie to see if she has the Otis/Elevator folder.

Fellowship Hall Gutter: Gary found a nice-looking drip edge that could work. He will order two 8 ft sections to install above the doors.

Fluorescent light fixtures: Claude purchase a box of 10 LED ballast free bulbs for the offices. Gary will take a look during his next visit to check out what is involved. The removed fluorescent bulbs will be used for other areas as we retrofit one area at a time.

Webster Street Sidewalk Crack: Bill received a letter from Sedgwick (AT&T liability company) regarding the contractor that did the drilling under our sidewalk. Joe had also talked with the foreman of the CDI crew and found they didn't install the wiring in the proper location. Bill will follow-up with CDI and Sedgwick.

Handrail in the Sanctuary Leading to the Altar: Bill will inform the Church Council of our railing design. Joe volunteered to pay for the wood and Claude will fabricate the railing.

Security Outside Lighting: Some of these lights are on during daylight hours. We will hold off on this project until Spring when the leaves are on the trees.

Stained-Glass Quote: Staige has sent us three quotes to cover the large stained-glass windows, the six smaller stained-glass windows, and the Heatwole memorial window. The group would like a little more clarification concerning the title of the quote and what windows are included in it. Bill will follow-up with Staige with our concerns.

Status of Elevator Room File Cabinets: Hold till spring.

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Sauk Creek Grade Issues: There are two large trees that appear to be at risk of falling and endangering the creek bank further. There is also another large tree on the SW corner of Fellowship Hall that is affecting the efficiency of the solar panels. Bill will follow-up and get back to us.

Exit light: We have the two new exit lights in house. Gary and Claude will install them on January 9 after our inspection.

Calendar: Team is in need of an electronic calendar so we can schedule contractors and inspections. Electronic calendars would also be useful for scheduling rooms and church events etc.

NEW BUSINESS

Trash issue: Pastor Scott has suggested that we look into a dumpster provider to handle our trash since animals are making a mess of things. The group discussed this and felt it would be costly as we would need a concrete slab to support it and cars are often parked where we would put a dumpster. Furthermore, since this dumpster would be out in the open, it would be an invitation for others to throw their junk in it. Bill is keeping the trash cans in the locked shed in the back and we are looking at attaching some weights in the bottom of the trash cans to keep them upright during windy days.

Happy New Year!